

Redwood Gospel Mission Job Description

The Redwood Gospel Mission, in the grace and power of Jesus Christ, mobilizes our community to minister to the needy so that lives are transformed

Job Title:	Mobile Ministries Manager
Location:	101 6th base & various Sonoma County Churches
Ministry:	Shelter & Recovery Ministries
Time Commitment:	20 to 40 hours per week
Supervisor:	Director of Shelter & Recovery Ministries
Also works with:	Host Churches & volunteers; Nomadic Shelter staff
Supervises:	Mobile "Entertaining Angels" & Volunteers; Shower Coordinator
Qualifications:	Good people & organizational skills, ability to to coordinate schedule for nightly host churches. Able to supervise and coordinate part time overnight staff members who work overnight awake onsite at host churches. Good supervisory skills & ability to work with others. Spirit of Christian evangelism, compassion & discernment.

Position Summary:

Enlists & organizes Host Churches to serve overflow population of guests during the rainy and cold winter months. Trains overnight awake staff in working with host churches and serving both church volunteers and clients. Engages with the Mobile Shower coordinator and offers support, supervision & training as needed.

Duties and Responsibilities:

- * Vet & hire overnight awake staff prior to start of winter alternative shelter months.
- * Train staff on policy & procedure for overnight positions and coordinates schedules.
- * Maintain existing & develop new relationships with host churches and locations.
- * Coordinate or delegate coordination of transportation of guests, overnight bedding and supplies to the various host church locations.
- * Discern in the course of overnight activities when special assistance needs to be contacted as particular situations arise. This might include contacting various city resources such as police, health or mental health facilities or workers, detox agencies, trauma centers etc.
- * Maintain communication with Nomadic Shelter & Shower Ministry staff to resolve any needs or difficulties that may arise; provide moral support & receive feedback from same.